

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
May 4 2022**

A special meeting of the Kentucky Board of Licensure for Private Investigators was held at The Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Conference Room 127CW & via Zoom Video Conference on May 4, 2022 at 1:00 p.m.

MEMBERS PRESENT

Shawn Hensley
Marc Manley
Rodney Kidd
Mary Kathryn Shields
Kathy Whitt

**DEPARTMENT OF PROFESSIONAL
LICENSING**

Jamar Carter, Boards & Commissions
Support Specialist
Daniel G. Leffel, General Counsel
Kevin Winstead, Commissionaire
Tasha Stewart, Administrative Section
Supervisor

MEMBERS ABSENT

Rick Hessig
Neil Gilreath

GUEST

None

CALL TO ORDER

Board Chair Rodney Kidd called the meeting to order at 1:09 p.m.

APPROVAL OF MINUTES

The minutes from the February 9, 2022 meeting was presented were to the board for review.

Shawn Hensley made a motion to approve the meeting minutes, Marc Manley seconded the motion, and the motion carried.

FINANCIAL REPORTS

The financial statements from February, March & April 2022 were presented for review with no additional questions at this time.

DPL UPDATE

Kevin Winstead updated the board on the absent of current legal counsel, the term ending for board counsel Catherine Falconer & introduce substitute counsel Daniel Leffel for today's scheduled board meeting. Commissioner Winstead then briefed the board on the end of SJR150 also known as The State of Emergency, board licensure renewal & expiration dates per board extension, hybrid meetings and the requirements for in-person attendees, HB91 which takes effect mid-July. Commissioner Winstead updated the board on a system update that will verify

CEU's uploaded by licensees during their renewals & state issued email addresses to all board members.

The Support Service Agreement was presented to the board for review, a motion was made by Mary K. Shields to accept the agreement, Marc Manley seconded the motion & the motion carried.

The Legal Counsel Services Agreement was presented to the board for review, a motion was made by Shawn Hensley to accept the agreement, Marc Manley seconded the motion & the motion carried.

The Investigative Services Agreement was presented for review, a motion was made by Shawn Hensley to renew the contract, Marc Manley seconded the motion & the motion carried.

LEGAL COUNSEL

2019PI002, 2020PI001, and 2020PI002 is on-going due to a civil matter with no updates at this time

OLD BUSINESS

The board discussed the legality & necessary steps to update the KAR's. A motion was made by Shawn Hensley to appoint Marc Manley as sole liaison to assist with the KAR's updates. Kathy Whitt seconded the motion & the motion carried.

The board discussed the required steps for clearance within active databases used by private investigators in the field. In conclusion, the board has no jurisdiction to require the liaisons to grant access to active licensees & those wanting access must comply with the liaisons policy.

NEW BUSINESS

The board reviewed all information provided by CE Broker with a recommendation not to proceed with their services at this time but will revisit the providers request in the future. A motion was made by Mary Shields to accept the board's recommendation, Marc Manley seconded the motion & the motion carried.

APPLICATION REVIEW COMMITTEE REPORT

The committee reviewed 1 application for licensure compliance with a recommendation to deny the application per **329A.065(1)(c)(d)**.

A motion was made by Shawn Hensley to accept the committee's recommendation, Marc Manley seconded the motion & the motion carried.

The board reviewed a renewal extension request for 1 expired licensee with a recommendation to deny the request per **329A.045(10)**.

Marc Manley made a motion to accept the board's recommendation, Shawn Hensley seconded the motion & the motion carried.

COMPLAINTS COMMITTEE REPORT

The complaints committee reviewed the following complaints below & provided the following recommendations.

- 2021KPI00001
 - Send a 2nd correspondence to provide requested material from the board with 30days to respond

- 2021KPI00003
 - Send a 2nd correspondence to provide requested material from the board with 30days to respond
- 2021KPI00005
 - Refer to investigator
- 2021KPI00006
 - Dismiss
- 2022KPI00001
 - Tabled until next scheduled board meeting for review
- Anonymous Complaint #1
 - No consideration, complaint does not comply with **201 KAR 41:080 Section 2 (2)(a) & 201 KAR 41:080 Section 2 (2)(a)(b)**
- Anonymous Complaint #1
 - No consideration, complaints does not comply with **201 KAR 41:080 Section 2 (2)(a) & 201 KAR 41:080 Section 2 (2)(a)(b)**

Marc Manley made a motion to accept the complaints committees recommendation, Rodney Kidd seconded the motion & the motion carried.

LICENSURE STATUS REPORT

- Active Individual PI Licenses: 554
 - 307 Expire 2022
 - 165 Expire 2023
 - 82Expire 2024
- Active Company PI Licenses:143
 - 78 Expire 2022
 - 43 Expire 2023
 - 22 Expire 2024
- Active Temporary PI Licenses: 201
 - 164 Expire 2022
 - 37 Expire 2023

CONTINUING EDUCATION REVIEW

No continuing education applications for review at this time

APPROVAL FOR PER DIEM

Rodney Kidd made a motion to approve travel & per diem for all eligible members attending today's meeting. Shawn Hensley seconded the motion and the motion carried.

NEXT MEETING

The next meeting is scheduled for Wednesday, June 8, 2022 at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 12:00 p.m. with the board meeting to follow at 1:00pm.

ADJOURN:

Marc Manley made a motion to adjourn the meeting at 2:12 p.m., Mary Shields seconded the motion & the motion carried.

A handwritten signature in blue ink, reading "Rodney Kidd", is positioned above a horizontal line.

Rodney Kidd
Board Chair

Prepared by Jamar Carter
5/16/2022